



**National Rover Council
Remote Meeting**

Minutes of the meeting held Monday 7th August 2019

1. Procedural Items

1.1 Meeting Open

Meeting opened 8.05pm AEST.

The National Rover Council acknowledges the Australian Aboriginal and Torres Strait Islander peoples as the first inhabitants of this country and pays their respects to the Traditional Owners and Elders, past, present and emerging, of the land on which we stand today.

1.2 Attendance

Ezgi Bridger (NAT)	Eleanor Hewitt (ACT)	Megan Rogers (VIC)
Natasha Wood (NAT)	Max Kelly (ACT)	Elodie Prinsloo (WA)
Andrew Hilditch (NAT)	Anthony Buckley (ACT)	Georgia Richardson (SA)
Patrick McCormick (NAT)	Sam de Rota (ACT)	Sean Bond (NT)
Clinton Smith (ERT)	Ben Muller (CBR Moot)	Georgia Sands (QLD)
Jay Reid (ERT)	Tymon Domanko (NSW)	Jemma Davies (QLD)
Malcolm Richardson (ERT)	Angus Boxall (NSW)	Lucy Bain (NAT)
	Peter Favelle (NSW)	

1.3 Apologies

Shaun Sandilands (QLD) Peter Wotherspoon (VIC) Reece Grimshaw (NRC) Justine McKeown (TAS)

2. Past Minutes and Matters Arising

2.1 Previous Minutes

E. Bridger presented the minutes from the remote meeting held on the 27th of May 2019 previously circulated in June for approval by those present at the remote meeting.

MOTION

That the National Rover Council confirms the minutes as a true and accurate record of the NRC remote meeting held on the 27th of May 2019.

Moved: Australian Capital Territory. Seconded: Western Australia.

MOTION CARRIED

2.2 Action Items List.

The NRC Exec presented the action items list of tasks that the office bearers had been working on over the past three months and upcoming projects they intended to complete over the next couple of months.

3. Standing Items

3.1 Child Safe Issues

NIL

3.2 WHS Issues

NIL

3.3 Conflicts of Interest

NIL

4. Executive Reports

4.1 Chairperson's Report.

E. Bridger presented the notes from the NOC meeting in July: The new Scouts Australia flag, scarf and supporters' scarf were approved. The concept of a new youth empowerment model, lead by Luke Saunders (Deputy Chief Commissioner), was approved. The policy problem surrounding harassment or abuse at events was discussed. Additionally, the Branch CCs stated that harassment/abuse of a sexual nature has mandatory reporting.

The NEC restructure was approved at the April NEC. A quick reminder of the selection process is below: Branches will nominate one member each, who will form what is essentially the 'core' of the NEC. These eight will appoint two to four extra members, who will help to provide any diversity and skills missing from the NEC – including ensuring there are two U30 members.

E. Bridger has written and distributed a paper to the NRC, addressed to the NEC, which discusses why the Rover Scout section should be represented on the new NEC (to be selected on the 16-18 August). This has been submitted as a paper to the NEC as well. If we lose our place on the NEC, this may set a dangerous precedence for current and future committees, which have Rover representation in place of a general Under 30-year old.

The External Review Team met in Melbourne about 1.5 weeks ago for team building, project planning, scope refinement and budgeting. There are members of the team present at tonight's meeting, and they will give us an update later in the agenda.

The BMCC (Brand Management) have finalised versions of the Rover Scouts Australia logo with the Branch name appended beneath. However, these are only available over email at the moment. Each BRC Chair should have received their zip folder – let me know if you haven't. There is no requirement to use this as your Branch's logo – however; some Branches may choose to do so.

Almost all BRCs had a representative at the Program Conference. In our section time, the Advisers and Rovers split up, and brainstormed challenges, successes and car parked thoughts. During the 'ideation' session, we identified two topics – one being micro-credentials in the Rover section, and the other being Rovers in positions of responsibility not being respected. The underlying causes were explored, and some action items developed.

MOTION

That the report be noted.

Moved through the Chairperson.

CARRIED

4.2 Vice Chairperson's Report.

R. Grimshaw's report noted actions since the last remote meeting, including:

- Chairing the NRC Rover Program Meeting attended by QLD, SA, ACT, and the NRC Delegates Meeting attended by QLD (both held in the week prior to this meeting).
- The Rover Service Award (RSA) Log is complete waiting to be published to the website.
- Moot Buddies applications have closed, and Reece is about to form a panel to go over the applications. There were approx. 30 applications received, asking for a total of \$23,000 worth of funding.
- Crew Challenge has been launched; there is \$2,000 to use for the 2019 round, to be presented at CBR Moot. Let's see if we can get at least four applications.

Projects underway since last meeting:

- Website Content Creator Project Officer role filled by Hugh from NSW; currently seeking some team members to assist with content generation.
- Continuing on from the RSA List collation, Georgia (QLD Delegate) will be looking into how each Branch awards their RSAs and then reporting findings back to the NRC.
- Angus (NSW Delegate) is leading the team for the World Moot Feasibility Study.

MOTION

That the report be noted.

Moved through the Vice Chairperson.

CARRIED

4.3 Training Officer's Report

N. Wood presented her report noting that the Rover Event Management course is equivalent to a single VET Diploma Unit. The course is due to have 16 participants (including four self-funded participants). It has space for four more self-funded participants and she has invited Rovers undertaking key roles (e.g. OzVenture 2021, Jamboree 2022, World Moot Ireland) to fill these spots. Trainers and tutors confirmed, program confirmed, flights being booked. Thanks to all so far who have made this happen.

New eLearning modules are coming out related to the new youth program, which should be made available as electives. Strongly encourage everyone to do this, regardless of how your Branch is rolling out the new program.

SAIT under 30 rep: Thanks to Jesse Carter from Vic who has taken on this role. BRCs need to push SAIT (VET) qualifications, with more qualifications available than ever. Contact SAIT people in your Branch to help facilitate sign-ups

Natasha has also been project managing the NRC D&I Project Officer and facilitated the recent BRC Chairs online meeting.

MOTION

That the report be noted.

Moved through the Training Officer.

CARRIED

4.4 Secretary's Report

A. Hilditch noted the following from his report:

- The NRC Rover levy invoices were issued to BRC Chairs and Treasurers on the 5th of August. Payments are required by the 5th of October 2019.
- The process for the organisation of the next NRC Conference in February 2020 at Camp Cotter ACT is underway, and an info pack was included with the report.
- A copy of the minutes of the Rover Program meeting from the 31st of July was also included.

MOTION

That the report be noted.

Moved through the Secretary.

CARRIED

4.5 NRC Adviser

P. McCormick gave a verbal report noting that he had attended the External Audit weekend in Melbourne to help establish the team. Patrick had provided further support to the team in between remote meetings.

MOTION

That the report be noted.

Moved through the Adviser

CARRIED

5. Project Officers Report

5.1 Diversity and Inclusion Report

L. Bain gave a verbal report noting that the NRC D&I Team would be having its first meeting very soon.

5.2 Promotions and Marketing Report

No report submitted. Role currently accepting applications.

6. CBR Moot, 21st Aus Rover Moot Report

6.1 CBR Moot 21st Australian Rover Moot Report

B. Muller presented a verbal report on the progress of organising CBR Moot. He noted that the team had held a contingent leaders meeting recently and that numbers for the event were steadily growing. Ben noted that initial expedition allocations had been released and that phase 2 Activities would follow a similar tiered system as per previous Moots.

QLD asked why not all moot expedition prices had yet been confirmed, Ben noted that whilst this was unfortunate, the CBR team had decided to only publish final prices to avoid surprise price rises for participants. Ben expected all prices to be confirmed around September.

7. NRC Program and Events

7.1 NYP Conference Report.

E. Bridger presented the notes taken from the National Program Conference, which took place in Victorian on the weekend of the 28-30th of June.

7.2 Rover Shoulder Badges, Knots and Service Bars.

Continuing discussion from the previous NRC remote meeting on the continuation of Rover Shoulder Badges, Knots and Service Bars. NSW noted that they had amended their paper from when it was previously circulated. They now proposed that the Shoulder Badges be presented upon completion of Rover Basic Training and that Knots and Services Bars be presented upon investiture as a Rover Scout.

This brings the NSW paper in line with the paper circulated by Victoria and the ACT. Majority consensus of the NRC remote meeting attendees was that this issue, and any final decision, was best left to the 2020 NRC Conference, where it can be workshopped and discussed properly.

8. NRC External Review

8.1 Team Self Introduction and Recap Weekend

The members of the NRC External Review/Audit Team present at the remote meeting introduced themselves and reiterated statements echoed in the NRC Chair's report on the benefits of the weekend held to establish the team.

8.2 Budget Discussion

The External Review Team presented a basic budget for the consideration of the National Rover Council; further amendments will be made between now and the next meeting as pricing becomes more obvious. In the interim, the team asked that NRC approve expenditure for a Survey Monkey account. A. Boxall noted that Scouts Australia already own and operate a Survey Monkey account. The Team confirmed they would look into the suitability of operating from this account, noting privacy concerns before setting up a new account.

MOTION

That the National Rover Council approve expenditure of up to \$350 for a Survey Monkey Account for the use of the External Review Team, if (after investigating) the existing Scouts Australia operated Survey Monkey account is found to be not suitable for use.

Moved: Australian Capital Territory. Seconded: South Australia.

MOTION CARRIED

8.3 Project Plan

The External Review Team presented the outline of their project plan and how they intended to collect a variety of feedback from multiple sources to formulate the recommendations and the report. They asked that the NRC endorse their project plan.

MOTION

That the National Rover Council endorses the External Review project plan

Moved: Australian Capital Territory. Seconded: New South Wales

MOTION CARRIED

9. National Team Items

9.1 NEC Restructure

As covered in the NRC Chair's Report, E. Bridger noted that all BRC Chairs should approach their Branch Chief Commissioners to support the paper the NRC had put forwards to ensure the continued representation of the Rover Scout section on the NEC.

9.2 WSM2029 International Conference

A. Boxall presented the paper asking for the endorsement of the NRC to send a member of the WSM Feasibility Project Group to the Scouts Australia International Conference. As Angus will be attending in another capacity, he suggested that M. Eickenloff attend on behalf of the NRC. Branches raised questions on the purpose of attending this forum, noting the usual audience of the International Conference is not ideally suited to promoting the WSM2029 bid as it is largely made up of contingent leaders for international events.

MOTION

That the National Rover Council endorses sending M. Eickenloff to attend the International Conference on behalf of WSM2029 Feasibility Group. The NRC approve expenditure as requested in the paper up to \$580

Moved: South Australia.

Seconded: New South Wales

**DISSENT: ACT
MOTION CARRIED**

10. NRC By-Laws Version 2.1

A. Hilditch noted that the By-Laws had been updated to reflect relevant successful motions passed by the NRC between May 2018 and March 2019. Full changes are disclosed in the amendments table on page 50 in the draft By-Laws V2.1. A vote to ratify the draft document will take place at the next NRC remote meeting.

As a note for the next meeting, amendments should be drafted to afford the NT Branch the same rights as ACT and TAS in relation to non-direct flights where more practical for NRC conferences. Further, additional changes to the policy on the Rover Scout Australia webpage are needed.

The Drug and Alcohol, Bullying and Harassment and Social Media policies need to be uploaded to the Rover Scouts Australia website.

11. Branch Reports

11.1 Training;

VIC – Held a July Basic course, which was well attended at the Victorian Rover Centre.

ACT – Held a June Advanced course that was the first Rover Advanced course held in the ACT in a while.

11.2 Program

ACT, QLD, SA – attended the Rover Program remote meeting.

All except NT– attended the National Program Conference.

NSW, QLD, SA – have a Branch event on the October long weekend.

11.3 Governance

VIC – Executive recently changed over.

QLD – held a Queensland Rover Conference

11.4 Marketing

NIL

11.5 Learning(s)

NIL

11.6 General

ACT – submitted Branch report.

QLD – submitted Branch report.

12. General Business

12.1 Certificate IV in Coordination of Volunteer Programs – Candidate Information

E. Bridger presented the information sheet on the new SAIT Cert IV; any interested Rovers should express interest to their BC Training.

12.2 WSM2029 Feasibility Study – August Report

A.Boxall presented a report outlining the work done so far by the WSM feasibility group.

12.3 Out of Session Voting (paper for tabling)

A. Boxall, on behalf of NSW, presented a paper for discussion at the next remote meeting, seeking to formalize out of session voting.

12.4 NRC Vice Chair coordinated meetings and panel questions

ACT posed the following questions to the NRC Exec (*answers in italics*):

What is the purpose and expected outcomes of holding NRC Delegate meetings; and can minutes from the meeting held on the 29th of July be published?

Delegate meetings are a catchup to discuss current projects the NRC is working on, or planning to undertake, and how the delegates can be used as Project Officers (or Project Team Members) to ensure that projects are getting completed.

Can you outline the process and safeguards for selecting the panel for Moot Buddies and Rover Challenge to ensure it'll be fair and balanced and free from bias, subconscious or otherwise?

There will be a small panel formed for Moot Buddies applications review; currently looking at myself (Reece), Patrick (NRC Adviser) and someone from the CBR Moot team. Within the application there were some simple yes/no requirements; the people who strictly meet the Moot Buddies criteria, as set out in the application, will be given first access to funding. The panel for Rover Challenge is still to be confirmed.

Can you detail timeframes for notice of program meetings and share invitations to attend the meetings with BRC Chairs?

Program meetings will be held on the off month of the NRC Remote meetings (i.e. odd months), or as otherwise needed. The one just held was set up rather quickly to ensure that we would have met before the NRC Remote meeting. Invites to the program meetings will be extended to BRC Chairs.

13. Procedural Items

13.1 Next Meeting

E. Bridger proposed that an NRC Remote meeting be held sometime in early October, and that a poll be distributed in the coming month to determine the date, based on members' availability.

ACTION: A. Hilditch to distribute a poll to NRC members to decide the date of October remote meeting.

13.2 Meeting Close

Meeting closed 10:02pm AEST



SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL
 NRC Remote Meeting
 [6 August 2019]

Item Title		NRC Chair Report
X	Information	
	Discussion	
	Decision	
Document Author		Ezgi (NRC Chair)
Strategic Alignment		Governance

KEY POINTS

Please find below updates since the previous remote meeting:

NOC/NEC

The following notes are from the NOC meeting in July:

- The new Scouts Australia flag, scarf and supporters' scarf were approved.
- The concept of a new youth empowerment model, lead by Luke Saunders (Deputy Chief Commissioner), was approved. It is likely that a delegate of the National Rover Council will likely be a standing member. The other members will likely be made of Branch Commissioners for Youth Advocacy/Empowerment/Leadership, the Deputy National Commissioner – Youth Program, and the Deputy Chief Commissioner of Scouts Australia. The details of this are yet to be finalised.
- The policy problem surrounding harassment or abuse at events was discussed. The NOC agreed that there needs to be a policy or guidelines written which articulate the immediate steps in case of an adult-to-adult incident. It was acknowledged that although there are grievance procedures and codes of conduct available in most Branches, there is very little that will tell a person running an event what step to take in the first instance. Chief Commissioners of Branches with an existing policy said they would be in contact with their BRC Chair. *Has anyone had any contact regarding this?*

Additionally, the Branch CCs stated that harassment/abuse of a sexual nature has mandatory reporting – however, this is only dictated and binding in the National Child Protection Policy, which does not refer to adult-to-adult situations. This issue has been referred to the National Adults In Scouting Committee for action.

- An SES badge was approved as an additional badge. Requirements of this will be available in the record book in future.

NEC Restructure:

- The NEC restructure was approved at the April NEC. A quick reminder of the selection process is below:
 - Branches will nominate one member each, who will form what is essentially the 'core' of the NEC.
 - These eight will appoint 2-4 extra members, who will help to provide any diversity and skills missing from the NEC – including ensuring there are two U30 members.
- At the April NEC, the general feeling of the room was that the NRC should not have automatic representation, and rather Branches should be able to put anyone under 30 up for the role. The final decision has not been made yet.
- I have written and distributed a paper to the NRC, addressed to the NEC, which discusses why the Rover Scout section should be represented on the new NEC (selected on the 16-18 August). This has been submitted as a paper to the NEC as well. I truly believe that if we lose our place on the NEC, this may set a dangerous precedence for current and future committees which have Rover representation in place of a general Under 30-year old.

Our next steps:

Branches should approach their Chief Commissioner and their NEC Representative to discuss why the Rover Scout section believes we should be represented on the NEC.

This can be done in minutes, by forwarding the letter that I have sent you, with a quick message saying "the Rovers in this Branch support the following paper, submitted to the NEC by the NRC. We ask you please consider this for when our Branch representative casts their vote at the NEC."

- *Has your Branch spoken to your CC or NEC Representative?*

NRC External Review Team

The External Review Team met in Melbourne about 1.5 weeks ago for team-building, project planning, scope refinement and budgeting. There are members of the team present at tonight's meeting, and they will give us an update later in the agenda.

Branch-specific Section Logos

- The BMCC (Brand Management) have finalised versions of the Rover Scouts Australia logo with the Branch name appended beneath. However, these are only available over email at the moment. Each BRC Chair should have received their zip folder – let me know if you haven't.

- There is no requirement to use this as your Branch's logo – however, some Branches may choose to do so. The minimum requirement is that Branch logos are updated so that the old Scouts Aus logo is replaced with the new one, within your logo.

Branch Rover Council Chairs catch-ups

BRC Chair catch-ups will be coordinated through the NRC Chair role. I'll have a poll out on the BRC Chairs Facebook Page in the next week to choose a suitable date.

Program Conference

Almost all BRCs had a representative at the Program Conference. In our section time the Advisers and Rovers split up, and brainstormed challenges, successes and carparked thoughts.

During the 'ideation' session, we identified two topics – one being micro-credentials in the Rover section, and the other being Rovers in positions of responsibility not being respected. The underlying causes were explored, and some action items developed.

Out of this session, we had two new projects, and one general note:

1. A coordinated marketing strategy is to be put in place for both the Scouts Australia e-news and Branch e-news. One idea was that we would rotate through BRCs each month, tasking them to create an e-news post/article, and some social media content, and then distributing to the NRC and other BRCs for use that month. This will be coordinated through the NRC Executive.
2. Developing micro-credential packs – e.g. a set of resources on essential skills for a Rover Unit/Crew, such as financial literacy, event management skills, conflict management – which can be picked up and used on a weekly meeting. Rhydian from Victoria has offered to take this on, and we will begin looking through this in the coming weeks. Rhydian's project will be managed through the NRC Chair role.
3. BRCs thought there was value in greater information sharing. A Dropbox was created for Branches to share any policies and/or strategic plans they thought may be useful for others. Note: the folder is looking very bare, so please upload anything you see as relevant.

Training

A Q&A session was held with Dougal Mayor (National Commissioner Adult Training & Development) at program conference. There are further discussion to be had between Dougal and the Council about what fits in to Rover Advanced Training, and what should fit into the Program.

ACTION REQUESTED

It is recommended that the National Rover Council;

- Note this report
- That the NRC approach their Chief Commissioner and their NEC representative regarding the NEC restructure.



SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL

NRC Remote Meeting
 07 August 19

Item Title		NRC Exec Report – Vice Chair
X	Information	
	Discussion	
	Decision	
Document Author		Reece Grimshaw – Vice Chair
Strategic Alignment		Governance

KEY POINTS

Since my last report here is going on with the Vice Chair Role:

- NRC Rover Program Meeting
 - Attended by QLD, SA, ACT
- NRC Delegates Meeting
 - Attended by QLD
- RSA Log Complete
 - Waiting to be published to website
- Moot Buddies Closed
 - About to form a panel to go over the applications.
 - Approx. 30 applications received asking for a total of \$23,000 worth of funding.
- Crew Challenge launched
 - How are BRC's going with promoting it?
 - What support do you need from me to assist?
 - We have \$2,000 to use for the 2019 round to be presented at CBR Moot, let's see if we can get at least 4 applications.
- Projects underway since last meeting
 - Website content creator Project Officer filled by Hugh from NSW, currently seeking some team members to assist with content generation.
 - Continuing on from the RSA List, Georgia (QLD Delegate) will be looking into how each branch awards their RSA's and then reporting findings back to the NRC.
 - Angus (NSW Delegate) leading the team for the World Moot Feasibility Study.

ACTION REQUESTED

It is recommended that the National Rover Council;

1. Note this report
2. BRC's to look over Projects that still need to get off the ground and assist with encouraging people to apply.



SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL
 NRC Remote Meeting
 [7 August 2019]

Item Title		Training Report
X	Information	
	Discussion	
	Decision	
Document Author		Natasha Wood- NRC Training Officer
Strategic Alignment		

KEY POINTS

- Rover Event Management course
 - Equivalent to a single VET Diploma Unit
 - 16 participants (including 4 self-funded participants)
 - Have space for 4 more self-funded participants and have invited Rovers undertaking key roles (e.g. OzVenture 2021, Jamboree 2022, World Moot Ireland) to fill these spots
 - Trainers and tutors confirmed, program confirmed, flights being booked
 - Thanks to all so far who have made this happen
- New elearning modules coming out related to youth program which should be made available as electives.
 - Strongly encourage everyone to do this, regardless of how your branch is rolling out the new program
- SAIT under 30 rep- Thanks to Jesse Carter from Vic who has taken on this role
 - BRCs need to push SAIT (VET) qualifications
 - More qualifications available than ever
 - Contact SAIT people in your branch to help facilitate sign ups
- Project Managing NRC D&I Officer and review of Rovers in high level roles
- Facilitated BRC Chairs online meeting.

ACTION REQUESTED

It is recommended that the National Rover Council; note this report.

ATTACHMENTS



SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL
 NRC Remote Meeting
 07 August 2019

Item Title		NRC Secretary Report
X	Information	
	Discussion	
	Decision	
Document Author		NRC Secretary
Strategic Alignment		Governance

KEY POINTS

Since the last NRC remote meeting Rover levy Invoices were issued to BRC Chairs and Treasurers on the 5th of August. Payments are required by the 5th of October 2019.

The process for the organisation of the next NRC Conference in February 2020 at Camp Cotter ACT is underway. At the next remote meeting registrations will open.

In regards to the National Youth Program (Rovers) meetings, it is not the expressed responsibility of the NRC Secretary to take minutes for these meetings. Whilst I have taken the minutes for the teams remote meetings and NYP Conference since 2016, it was a personal favour to Jonathan Morey, who as of April is no longer chairs these meetings.

If the NRC wants the new version of the NYP- R to sustain the production of the agenda and minutes for the Rover program meeting, the responsibility needs to be written into the NRC Secretary's duty statement or the NYP- R needs to appoint a secretary from within its own members.

I stepped in last minute on the 31st of July to take down some notes to capture what was discussed.

ACTION REQUESTED

It is recommended that the National Rover Council;

1. Note this Report.

ATTACHMENTS

4-4-1 2020 NRC Conference Info Pack 1.

4-4-2 NYP – R Remote meeting notes 31.07.19

National Rover Council 2020

Conference Information Pack 1

Dear Delegate or Observer of the National Rover Council,

This letter is to formalise and share the information presented at the National Rover Council remote meeting held on Wednesday 07 of August 2019.

Conference details:

Dates: Friday (morning arrival) 14th February – Sunday 16th February

Location: Camp Cotter Mouth – 1435 Cotter Road Stromlo ACT 2611

Conference start time: 9:00am Friday 14th February

Conference finish time: 3:00pm Sunday 16th February

Nearest airport: Canberra Airport

Flight arrival time: by 8:00am Friday 14th February

Flight departure time: we can get you to the airport by 4:15pm on Sunday 16th February

Conference registration form:

At the October remote meeting the registration form will be circulated requesting information from conference attendees, including; dietary requirements, travel arrangements, etc.

Contact details:

Andrew Hilditch
0458 416 937
nrcsecretary@scouts.com.au

Ezgi Bridger
nrcchair@scouts.com.au

What to bring:

- A sleeping bag, towel, pillow, pillowcase and fitted sheet (optional). **NO LINEN IS PROVIDED.** Accommodation will be in bunk beds, so mattresses are supplied.
- Enclosed shoes and active wear for on-site activities.
- Electrical equipment, such as; laptops, chargers, phones, etc. – there are charging facilities available.
- Scout uniform.
- Clothes suitable for dinner on Saturday night.
- **Dilly bags/plate bags/mess kits are not required. All cutlery and crockery is provided.**

Points to note:

- Catering: Friday Lunch to Sunday lunch provided.
- Transport considerations:
 - To/From Canberra Airport to Camp Cottermouth – Approx. 40min
 - Saturday Dinner to Cottermouth – up to 10min
- Last day to register details using the online form is the 1st December 2019. Participants registering after this date will need to contact a conference organiser to determine whether transport is available.

Travel arrangements:**Flying:**

If flying to conference, please arrange flights through the conference registration form. Highly preferred to have all flights arriving into Canberra airport on or before 8am on Friday the 14th of February. If requiring flights outside of this timing please contact the organiser to make alternative arrangements. Flights for the two voting members of each delegation will be rationalised against all other branch delegations participating in flight rationalisation. Flights for observers and Rover advisors/ commissioners will be invoiced at cost.

Driving:

If driving to conference, please arrive at Camp Cottermouth by 8:30am on Friday 14th of February. Participants will be free to leave Camp Cottermouth after approximately 3pm on Sunday.



SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL

NRC Remote Meeting
[07 AUG 2019]

Item Title		National Youth Program Rovers Meeting 31 July 2019
X	Information	
	Discussion	
	Decision	
Document Author		Andrew Hilditch
Strategic Alignment		Governance.

KEY POINTS

Mitchell (QLD), Thomas (SA), Reece (NRC), Hilly (NRC), Eleanor (ACT). Patrick (NRC)

Reece noted that he was taking over the chairing of these meetings for Johnathan Morey. Those in attendance introduced themselves and their relevant roles.

Brief recap of Program Conference.

Thomas explained that the conference was more relaxed than previous years, plenty of section time, focused on the reputation of Rovers.

From training; creating small training packages, from cert III business units.

Ezgi has notes on the Rover topics; challenges and successes with the Rover section and respect for people in rover roles.

Program team needs that documentation to being working on the relevant projects.

Need a discussion on the future of Basic and Advanced Rover training and weather Rovers fits with LOY to LOA.

Training will be program orientated with a focus on the implementation for the new program for the first few years.

New Program Conference was a good format.

Discussion on Transition.

SA struggling to get support from SA Branch on Rover specific issues,

ACT held a Venturer specific course for transition; this was replicated for the Rover section.

QLD Youth program team going well, have been invited to lots of program sessions and are well informed.

Question raised on the possibility of getting external rover trainers in to training rovers up in the new program.

First point of contact is your Branch for any implementation resources, (big) National only has very basic resources to support the new program.

One branch thought that NRC is the perfect place to share resources.

Pat suggested that the Rover Program Team run the program tent at CBR moot.

Reece mentioned Rover Challenge that has now been released/ Launched , \$2000 in prize money. Winner(s) announced at CBR moot. Closing date is September.

Suggestion that the NRC minutes be made more widely available so that program officers can access them.

Branches present shared their Challenges, Success over the last couple of months.

NRC review team meeting last weekend, they will be giving a full update at the NRC remote meeting.

Over the last 30 years rovers have been responsible for shaping their program, however this will no longer be a power that the rover section has. The challenge for the Rover section will be to discover its new purpose in the program space.

ACT requested the meeting date to be distributed earlier.

Going forwards program meetings to be bi-monthly.

Program Conference – Section time brainstorming

Identifying successes, challenges, and car parked questions/issues.

Rover Advisors:

Challenges:

- Following through with commitments
- Rollout of program
 - Getting rid of the past BPSA
- Filling committees & executives
- Culture
 - Inclusivity
 - Tolerance
 - A lot of “offline” discussion, etc.
- Substance abuse (alcohol/prescribed/illicit)
- Role of Gilwell Training for Rovers vs leadership course in progression framework.

Successes:

- Whole country now on pre-2019 BPSA
- Events (Moots, Mudbash, Surfmoot, etc.)
- Rovers are awesome – youth LED

Car Park:

- How do we support Rovers to support others in their crew?
 - Especially with regards to mental health
 - Taking on scout work/life balance
 - More youth are in higher levels of responsibility
 - Mentor/discuss strategies
- Sustainability of major events

Rovers:

Challenges:

- Venturer recruitment
- Cost of events – too expensive
- Participation at events
- Committee culture
- Behaviour at events
- Training
- Consumption of alcohol
- Legal drug abuse/misuse
- Mental health being used to avoid accountability – there needs to be a culture and conversation change
- Lack of mental health first aid trained people
- Resources for events regarding welfare are lacking
- Personal safety
- 18+ year old Venturers drinking at Rover events
- Crew leaders struggling with admin
 - Need more support
- Lack of support for people in leadership positions
- Lack of financial literacy among Rovers
- Rovers understanding and defining roles
 - Eg. votes at AGMs
- Policy-literacy and understanding governance
- Communication and respect of Rovers in roles
- Understanding of Adult Recognition Awards
 - More promotion that Rovers can receive for service to Rovers
- Upskilling & training the section in general
- Learning from review processes of the past
- Clarity of position description and setting expectations with executives
- Being accountable and taking responsibility

Successes:

- Sharing best practices
- Sharing resources
- Youth leading
- Ability to work collaboratively
- Training → event management course popularity
- Diversity & inclusion
- Female leadership
- Outdoor training → OAS
- BPSA completion/achievements
- International travel
- Interregional & interstate activities
- Pioneer training/transition

- Accessibility of policies
- Willing to accept out failures
- Support from Branch Commissioners/Chief Commissioners
- Succession planning
- Merchandise

Car Park:

- Perception of Rovers
 - By Rovers
 - By others – other sections, leaders, etc.
- Alcohol consumption
- Could look at setting bare minimum standards for a Rover activity/Moot – eg. what differentiates a Rover activity, from just mates hanging out
- Create a suppository of Branches knowledge/documents
- Conflict resolution/people management
 - NRC workshop for upskilling/micro-credentials in conference
- Recognising Crew Leaders as the nuts and bolts of Rovers
 - Recognising with National Rover Service Award and other Adult Recognition Awards
 - Promotion of the above awards – nominate your CL?
 - Creating other awards where required to highlight this.
- More discussion needed on future of Gilwell Training
- Defining mentorship roles to support Rovers in leadership roles, eg. Chair/BA or BC
- Branch Commissioner and Chair equality
 - Branch communications to BC not Chair
 - Culture
- Adult on adult contact at events

Program Conference – Ideation session

Tackling two key issues in the Rover section:

1. It is unacceptable that... Rovers don't have access to resources which equip them with the skills to perform in their leadership role.

We believe in a system where... Rovers have access to resources which equip them to successfully operate in their leadership role.

But right now the reality is...

Statistic 1: Rovers don't have the skills to successfully hand over.

Statistic 2: Rovers don't have strong financial literacy

Statistic 3: Rovers don't have policy literacy for writing or understanding.

The problem at the trunk of our tree is... Rovers don't have the skills required to perform in their roles.

Other players already trying to solve this problem...

- Training team
- Training officers
- Branch Rover Councils

The root causes are:

- Lack of resources for task-based skills
- Lots of non-Rover resources which aren't relevant, or need to be 'translated'
- Not sure where to look for resources
- Presumption of training not being "relevant" to different people
- No concept of where gaps in training are
- Culture of lack of hand-over, and an over-reliance in handover
- People may disconnect through the years, making information sharing later harder

The root cause we have chosen to attack is... Resources to develop task-based skills.

Ideas to solve this problem...

- Map out where gaps are
- Create resources that are missing
- Implement additional face-to-face training sessions
- Create online modules
- Create upskilling videos
- Micro-credential creation for specific skills

2. It is unacceptable that... Rovers in positions of responsibility are not always respected.

The problem is... a lack of understanding of what Rovers is and their capabilities.

Root causes are...

- Perceptions and attitudes (some based on historical interactions)
 - Other youth members, due to interactions or word of mouth
 - Group leaders
 - Section leaders
 - Ex Rovers/fellowship
- Lacking or incorrect promotional activities – the section can be insular
 - Within the section
 - With other sections
 - Within the organisation
 - Within the community
- Isolation
- Generational
 - Behaviour of young adults, regardless of Scouts
 - Attitudes towards new generations

Some solutions are...

- Educate to advocate
- Accountability
 - Take responsibility
 - Be active
 - Be informed
- OAS
- Allies
 - Rover ambassadors
 - Top-down support
- Good promotion
 - Engaging ideas
 - Acknowledge the Rover participation in events/major events and decisions
 - Strategic promotion
 - Promote crews doing good things

- Membership
 - Avoiding burnout
 - Lack of growth, need to change
- Rovers should be a safe place to fail

Action items from ideation session:

1. BRCs to work together to form a marketing strategy which can be used nationally.
eg. rotating through so that once every 8 months, each BRC is responsible for writing an e-news article which can go in BRC, Branch and National e-news. Also responsible for making social media posts which can be shared.
2. Rover section is to create some micro-credentials which Rover Units/Crews/Regions/Branches can use to upskill.



Agenda Paper Number:

Title: Use of Rover Epaulettes and Shoulder Knots in the New Youth Program

Author: NSW Branch Rover Council

Meeting Date: 20/07/2019

Key Points

- The New Youth Program has not outlined the use and presentation of Rover Epaulettes and shoulder knots.

Background

Currently it is not outlined in the New Youth Program whether the Rover epaulettes and shoulder knots; inclusive of service bar, will be remaining on the uniform in their current form. It is encouraged that the National Rover Council undertake to make a recommendation regarding these uniform elements to the appropriate National bodies.

Traditionally the Rover section would present members of the movement with their shoulder knots and service bar upon investiture into the section withholding the red tape. Rover epaulettes and the red tape were then presented upon completion of the Squire Training badge. As these badgework requirements are being changed under the New Youth Program Achievement Pathways, it is necessary to query the ongoing role these uniform elements will play.

A proposed use for these uniform elements within the New Youth Program would be to present the epaulettes to a Rover once they have completed basic training. Complete basic training includes all Basic Rover E-learning modules, attend a Basic Practical Supplement as well as complete the Inservice form and Achieve Basic Outdoor Skills. Rover Shoulder Knots, including Service Bar will be phased out over the duration of the new program rollout.

Financial Considerations

- The cost of maintaining stock in the Scout Shop.

Recommendation

- 1) That the National Rover Council agree that Rovers be permitted to receive and wear the Rover epaulettes upon the completion of basic training in the Rover Section.
- 2) That the National Rover Council agree that Rovers may continue to wear Shoulder Knots and Service Bar at the discretion of their Crew/Region/Branch.
- 3) That the National Rover Council agree that a Rover who is a member of a NYP Crew who is presented with their Shoulder Knot on investiture into the Rover Section, be done so inclusive of all tapes.

Attachments

Nil



SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL
 NRC Remote Meeting
 [07 August 2019]

Item Title		The Continuation of Rover Epaulettes and Shoulder Knots
	Information	
X	Discussion	
X	Decision	
Document Author		ACT and Victoria Branch Rover Councils
Strategic Alignment		Governance

KEY POINTS

The New Youth Program has not outlined the use and presentation of Rover Epaulettes and shoulder knots. The National Rover Council should advocate for their continued inclusion as part of the uniform.

ACTION REQUESTED

1. The National Rover Council agrees that the Rover uniform continues to display both the Rover Epaulettes and the shoulder knots.
2. Due to the removal of the Squire Training badge from the Rover Scout Program, the National Rover Council agrees that the Rover Epaulettes are herein awarded upon completion of basic training as defined by the recipient's Branch in the Rover Section.
3. Due to the removal of the Squire Training badge from the New Program, the National Rover Council agrees that the shoulder knots, including the red tape and service bar, are presented in full on the investiture of a new Rover Scout.

COMMENT

The lack of guidance in the New Youth Program as to the applicability of the Rover Epaulettes (referred to as the invested Rover Shoulder Badge in Scouts Australia Policy and Rules Appendix 4) and shoulder knot; inclusive of the service bar, calls for the National Rover Council to re-assess how these items are awarded and make its own recommendations to the National Operations Committee as to the continued use of these two uniform items.

Though the award scheme requirements have been altered with the New Program, both the Rover Epaulettes and shoulder knots are still widely recognised and individually meaningful accoutrements of the Rover Scout uniform. The shoulder knot sans the red tape is provided

upon investiture into the section, where the use of the red tape and Rover Epaulettes has traditionally been restricted to a Rover Scout who has achieved the Squire Training badge.

The change in badge requirements provides an opportunity for the NRC to re-assess how these may be awarded. However, removing both the Rover Epaulettes and shoulder knots from the uniform because of this change is for the sake of change.

With the absence of the Squire Training badge, the Rover Epaulettes could effectively be aligned with Basic Rover Scout Training, awarding them upon completion of Basic Training, which is consistent with Adult Leaders in the movement. Additionally, it provides an opportunity to formally recognise those who have completed their Basic Training on their uniform. The determination of what constitutes Basic Training being completed should be determined by each Branch.

The shoulder knot is a legacy item of the Rover Scout Uniform. The colours of the individual tapes serve as a reminder to Rover Scouts of the paramount duty of service. Although service is no longer the motto of the Rover Scout section, it remains an intrinsic and valued part of the Rover Scout program.

Under the New Program the shoulder knots may continue to serve as an enduring reminder of the unique position Rover Scouts hold as adults within a youth section, with the added responsibilities and opportunities this entails. Moreover, the tapes representation of each section underlines the ethos of One Journey, One Program, and the place of Rover Scouts as the final chapter in that journey.

The removal of the epaulettes and/or the shoulder knots simply because they are not mentioned in the New Program creates an unnecessary disconnect from the history of Rovering in Australia.

Rover Scouts are best served by embracing the opportunities of the future with a strong appreciation and respect for the past.

FINANCIAL IMPLICATIONS

Nil for the National Rover Council.

Wider Scouting considerations include maintaining stock of the Rover epaulettes, Rover knots and Service bar in the Scout Shop.

ATTACHMENTS

Nil.

NRC 2019 review - Phase 2 budget V1

	NRC Review - Phase 2 Budget				Notes
Activity					
Member Survey					
	Survey Monkey license			\$ 385	
	Labour to develop and analyse			\$ -	
Major events					
	In person research, visit 2 events in				
	Vic, Qld, WA, CBR		labour	\$ -	
On-line research - Overseas Scouting				\$ -	
Visit CBR Moot					
	Present ideas and workshops				
	Labour	4 people		\$ -	
	Flights				
		WA		\$ 800	
		QLD		\$ 600	
	Petrol	VIC		\$ 200	
		CBR		\$ -	
	Moot IST fees	4	\$ 700	\$ 2,800	Assumes we pay
Attend and present and 2020 Conference					Assumes SYD 2 nights
	Present Draft recommendations				
	Labour	4 people		\$ -	
	Flights				
		WA		\$ 700	
		QLD		\$ 260	
		VIC		\$ 260	
		CBR		\$ 250	
	Accommodation			\$ -	campsite ?
	Meals	4	\$ 100	\$ 400	?
TOTAL				\$ 6,655	

National Rover Council External Review

Initial Project Plan

At the 2019 National Rover Council (NRC) Conference, a series of systemic issues facing the Council were identified. This Team met in Melbourne across the weekend of 26 - 28th July to discuss the following project outline.

The Review Team proposes to conduct the review in a series of iterative stages building toward the final report, which will be tabled at the 2021 NRC Conference. Stage 1 will primarily consist of gathering background information on the NRC and soliciting the opinions of key stakeholders (e.g. Rovers, Advisors, Rover governance executives) to provide an informed opinion of the NRC in its current state, an indication as to the vision these key stakeholders have for the NRC, and what these stakeholders believe the NRC has the capacity or responsibility to do. Ideally, we will seek to engage with all Rovers regardless of their position within the Movement or their level of engagement with the NRC, given that they all ultimately contribute to the operation of the NRC through the current levy scheme.

The review will be undertaken in accordance with consultancy and audit best practice. All recommendations will be evidence-based, and responses and submissions provided to the Review Team will remain in confidence and, unless expressly stated, will be de-identified in any future reporting. All materials gathered and produced will be stored securely and destroyed three years after the submission of the final.

Note that as the Review Team goes into the field additional or alternate information gathering methods to support the preparation of the Stage 1 interim report may be identified, which may result in an adjust to scope or focus.

Part A: Short form survey

Approximate time frame: 6-8 weeks

We will circulate a short form survey to current and past Rovers and Advisors, focusing on perceptions of the NRC, current understanding of the structure, goals and purposes of the NRC to do, and engagement with NRC. While the survey will be primarily quantitative in nature, the ability to add comments will allow for qualitative data to be captured. Additional qualitative data will be gathered in future Stages of the review. Participants will be able to nominate for involvement in future Stages of the review outlined below. The NRC will have an opportunity to provide to the design input of the survey.

Part B: Long form survey

Approximate timeframe: 4-8 weeks

A further long form survey will be circulated to Rovers and Advisors who nominated their interest during the Part A short form survey. This survey will be used to develop a detailed understanding of involvement with the NRC across all levels of Rovering and to gauge perceptions of the NRC's successes and areas for improvement. The survey design will be informed by the Part A survey with the aim to gather detail personal feedback on the operation of the NRC. By allowing the members, both past and present, to give a detailed reply to the questions, we hope to uncover some underlying issues that would not normally

be received in the general involvement of the NRC within the section. Responses to the Part B survey will also be allowed via email.

Part C: Engagement with Branch Rover Councils (BRCs)

Approximate time frame: throughout H2 2019

The Review Team will attend some face-to-face meeting, as far as practicable, with current key Rover stakeholders at Branch level. Depending on the method in which each BRCs meets there may be a need for some short travel to attend and participate. It is hoped that engagement and discussions with key Branch members involved in Rover Scouts (e.g. Branch Rover Advisors, Branch Rover Commissioners) can be also organised.

Part D: Community outreach during major events

As noted above, the Review Team are seeking to engage in informed community interaction with Rovers at all levels of the Movement. We propose to hold a series of community information sessions at various major events to engaged with grass roots and to understand their vision of the NRC.

We have identified the CBR Moot in December 2019 – January 2020 as the primary point of focus for this ground roots engagement. The CBR Moot, as it has been granted Asia-Pacific Region status, may also provide a forum for engagement with Rovers from other countries. We have initially identified two team members to attend, and will confirm this as we move through the first stages of the review. Depending on timing, funding and team member availability there may to scope to attend other major Rover events (e.g. Branch-level Moots).

Part E: International engagement

The Review Team has identified possible opportunities to leverage existing international travel plans to engage with NRC-equivalents in other WOSM countries. The Review Team will liaise with the International Commissioner to support these interactions.

Deliverables:

Interim report (January 2020)

The Stage 1 interim report will report on our results to date and may contain interim recommendations to the NRC. The interim report will be provided prior to the 2020 NRC Conference to allow for Branches and key stakeholders to formulate feedback. It is hoped that the interim report will be featured as a discussion item for the Conference and that workshop/s around the early findings can be included in the Conference program.

Participation at the conference will also provide an opportunity to witness the actions, behaviours and outcomes of the various stages of the Conference to inform future recommendations about the operation of the NRC Conference.

Stage 2 project plan (January 2020)

A project plan for Stage 2 of the review covering H1 2020 will also be provided ahead of the 2020 NRC Conference for review and approval. The project plan will outline future stages of the review including estimated budgetary requirements.

Project updates (ongoing, quarterly)

The Review Team will submit a regular review update to the Council to provide updates on our progress, early findings, and future directions.

NRC proposal papers (ongoing, ad hoc)

Throughout the review the Review Team will seek to identify 'early wins' for the NRC which can be swiftly implemented to further improve and strengthen the operations of the Council and its engagement with Roves. These changes, which are expected to be procedural in nature, will be provided to the NRC ahead of the regular Remote Meetings for discussion and voting. If requested, the Review Team can support the NRC to implement these recommendations.

Implementation

Past NRC reviews and recommendations have demonstrated that without implementation of the final recommendations, the systemic issues remain. The final report of the Review Team will include recommendations designed to address the previously identified systemic issues within the NRC. If the final recommendations are accepted at the 2021 NRC Conference, it will be important to form an implementation plan. The Review Team would welcome the opportunity to support the implementation of their recommendations.

Stage 1 budget

The attached budget sheet is an indication of estimated Stage 1 expenses. To support an agile review process we would ask the NRC to consider the line items and set an upper limit for expenses., being the maximum amount of expense approved without further NRC approval. To ensure we are able to get the best available pricing for flights and accommodations where they exist, we request that a single point of payment be identified and that person(s) be given authority to expend the amounts to ensure we continue to get the best value for money for the NRC.

At times there may be items that require a vote or agreement by several members of the council. The Review Team requests that the Council give authority to the executive to approve sundry expense to a set amount, to avail us the shortest path of approval for costs.

Contacts

Malcom Richardson – Team Leader	richardson.malcolm@gmail.com
Chris Young	chris.young@c2s.com.au
Clinton Smith	clinton.smith@atkinsglobal.com
Jay Reid	jay.nrcreview@gmail.com

Scouts Australia

AGENDA ITEM SUMMARY

NATIONAL EXECUTIVE COMMITTEE

Meeting	17 August 2019		Agenda Item			
Subject	National Rover Council - Youth Membership of NEC					
Author	National Rover Council Chair					
Purpose	<i>Decision required</i>		<i>For information</i>		<i>Urgency</i>	<i>Attachments</i>

SUMMARY

Where appropriate a more detailed project document should be attached to support this summary sheet

Dear National Executive Committee,

I write to you on behalf of the Rover Scout Section, and more widely, in the interests of youth members.

The National Rover Council (NRC) has had a long-standing representation at the governance level of the organisation – dating back to 1988. The recent changes to the NEC structure now mean that there is no longer a dedicated position for a current participant of our national youth program. Your Branch representatives at the NRC have shared their concerns with me regarding this. I wish to relay these concerns in some detail, and propose some adjustments to ensure the representation of youth program participants is maintained.

The Rover Scout section is the final progression of our youth program. The exceptional young people that occupy this section are active participants of the youth program, many of them give back as young leaders or helpers, and most have transitioned through the younger sections of our movement. This is where the pinnacle of youth leading, adult supporting in our movement is experienced. The Rover Scout section believes that it is essential that this is represented at the highest level of governance if we want to continue promoting youth leading, adult supporting throughout all levels of the organisation. Youth leading, adult supporting should be words backed by deliberate and meaningful action by all members.

The term ‘youth’ in youth leading is important, as this refers specifically to youth program participants. When defining youth in contexts such as this, we should use an age range which reflects that of our program. This aligns with the definition provided in the World Scout Youth Involvement Policy.

By leaving the two Under 30-year-old positions open to anyone under that age, we risk having two representatives who are not currently experiencing the youth program as a youth member, and who may not have any lived-experience of this at all. This is key, as depending on the make-up of Branch nominees, a representative of the Rover section may be the only position on the NEC with direct regular involvement with Scouting at the grassroots level. There is no better product knowledge than being a current participant in the youth program. We believe this would add value to the discussions, and plays a key role in ensuring outcomes of the NEC that are meaningful for today’s youth members.

A number of leading organisations in the youth development sector have young people represented at the board level. Two key examples include Oaktree and CanTeen.

Oaktree’s board members are all under the age of 26. Together, these young people operate the largest youth-run international development organisation in Australia, with over 250,000 supporters.

CanTeen was set up by a group of young cancer patients in 1985, and since then has had young people involved at every level of their organisation. Their young leaders ensure that their board truly understands how cancer is different in a young person’s world, while they are developing the skills, resilience and confidence to contribute meaningfully to the world around them through their experiences of leadership at CanTeen. The majority of their board members are young leaders, and the Board Chair must also be a young person. Similarly to Scouts Australia, CanTeen states that it “works by having young people at the centre of everything that we do”.

These actions are supported by Article 12 of the United Nations Convention on the Rights of the Child – the most

widely ratified human rights treaty. As summarised by UNICEF, Article 12 enshrines that young people “have the right to say what (they) think should happen when adults are making decisions that affect (them), and have (their) opinions taken into account”.

The World Scout Youth Involvement Policy explicitly states that “NSOs should foster Youth Empowerment and Involvement in decision-making through Youth Programme and Youth Representation at all levels”. As Scouting is a Movement of young people supported by adults, and not for young people managed by adults only, the Rover Scout section believes that it is important that a collaborative environment is fostered throughout all levels of the organisation. Placing young people at the centre of all that we do is imperative.

Youth involvement is beneficial for both parties. Involvement in the NEC will enable the youth program participant to develop skills in board-room processes, communication, policy, and governance. Non-formal education is a key component of our youth development program. This engagement will provide a further opportunity to highlight the strengths of young people as partners/allies in decision-making within Scouting.

Previously, the youth program participant on the NEC has been the National Rover Council Chair by default. However, the Rover Scout section does not believe this is the best approach – instead, we would prefer to see a Rover Scout with the required skills, knowledge and experience endorsed by the National Rover Council in collaboration with the NEC. Members of the Rover Scouts section come from incredibly diverse backgrounds; there are many Rover Scouts studying or working in fields of great relevance to the NEC. These Rover Scouts are also able to provide unique perspectives based on their current involvement in the youth program.

The advantage of a person endorsed by the National Rover Council over another appointed Under-30 year old is that the Rover Scout has the support of an entire network of Rover Scouts and young leaders, which spreads throughout all of the Branches of Scouts Australia. They, unlike an independent Under-30 year old, are not limited to their social circle, region, or even Branch when it comes to seeking feedback. This provides a more holistic view in decision-making processes. Additionally, as a person endorsed by the NRC, there is an increased level of accountability placed on them, as they will be required to advocate directly for the needs of youth program participants and report back to the Rover Scout section. There is a well-established governance structure within the Rover Scout section which should be utilised when engaging with young people in our movement.

We believe that there is a stark difference between a young person simply providing diversity, and a young person providing representation. The members of the NRC Executive are the only members of a National Committee who are directly elected through a democratic and grassroots-up approach, which filters down directly to the Crew/Unit level. If this role is truly representative, one of the Under-30 year olds must be endorsed by the National Rover Council. Diversity through representation is far more powerful than diversity alone.

By choosing two Under 30-year old members, none of which are members of the youth program, this would be prioritising the development of an Adult Member over the development of our youth program participants. This does not meet our purpose as an organisation. It does not place youth at the centre.

The NEC has the opportunity to empower a youth program participant of our organisation to contribute and gain experience at the highest level of Scouts Australia. The NEC is the epitome of our governance structures, and the Rover Scout section represents the culmination of our youth program. Disregarding the positive input a Rover Scout can have on this committee is disregarding the product of our program.

PROJECT COST – SUMMARY (If applicable)

The project cost and the supporting budget must be provided before recommendations requiring funding will be approved

Internal costs	\$	External costs	\$	Implementation costs	\$	Total cost	\$
External supplier							
Budget implications							
Funding source							

RECOMMENDATION

PROJECT IMPLEMENTATION <i>Who needs to know at the National Support Team (place an X in each department that needs to know about this recommendation)?</i>															
AT&D		SAIT		Marketing/ IT		Publications		Finance		NST Admin		Program		International	
<i>Who else needs to know?</i>															
<i>External suppliers</i>															
<i>Who will tell them?</i>															
<i>Implementation date</i>															
POLICY CHANGES <i>Insert details relating to Policy changes</i>															
<i>Change to By-Laws</i>						<i>Change to P&R</i>						<i>Change to Procedures</i>			
<i>When will these changes be made?</i>															
COST IMPLICATIONS OF CHANGES <i>What are the cost implications to come from making policy changes, please list below eg website, E Learning, Publication & training costs? In the first instance, please contact the National Manager Communications & Publishing Services at the National Support Team to gain a better understand of the cost implications of the change.</i>															
OTHER INFORMATION															

**SCOUTS AUSTRALIA****NATIONAL ROVER COUNCIL**

NRC [Conference] [Remote Meeting]

[DD Month YYYY]

Item Title		WSM2029 - Attending International Conference
	Information	
	Discussion	
Y	Decision	
Document Author		Angus Boxall
Strategic Alignment		Program, International, Governance

KEY POINTS

- WSM2029 has touch points across multiple National Portfolios including the International Portfolio
- The International Conference represents an opportunity to engage the International Team
- The International Conference represents an opportunity to gain support from International Team Members

ACTION REQUESTED

It is recommended that:

- The NRC releases funding for a member of the WSM2029 Feasibility Team to attend the International Team Conference

COMMENT

The WSM2029 Feasibility Study represents a significant body of work, with touch points across the organisation and beyond the Rover Scout section. The International Team is a significant stakeholder within Scouts Australia, representing the members of each branch with vested interest in International programs.

The value of having a member of the WSM2029 Feasibility Study Team attend this conference will serve to provide valuable support for the ongoing success of WMS2029. The conference will also allow us to network with subject matter experts who will be able to

provide valuable insight and information for the development of the WSM2029 Feasibility Study.

While this paper doesn't serve as an update on the project, it is worth noting that the progress so far on the project amounts to approximately 15 pages of content. However, it is not at a state where the document itself can be circulated.

FINANCIAL IMPLICATIONS

Costs required are:

- Travel incidentals (~\$60)
- Flight cost from local airport to Melbourne (~\$400)
- International Conference Registration costs (\$120)

ATTACHMENTS



SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL

NRC Remote Meeting
 [07 AUG 2019]

Item Title		Updates to the NRC By Laws
X	Information	
X	Discussion	
X	Decision	
Document Author		NRC Secretary on behalf of the NRC Exec
Strategic Alignment		Governance.

KEY POINTS

- That the current version of the NRC Bylaws, Version 2.0 was published in May of 2018 and is now out of date and requires to be updated.
- That the proposed version of the NRC Bylaws, Version 2.1, has;
 - Includes all changes approved by the NRC from August 2018 to March 2019
 - NRC endorsement of the updated version of the NRC Bylaws to be taken at the NRC July Remote meeting 2019.
 - Minor amendment to the flight rationalisation policy to remove specific named Branches entitlements stop over flights to include the general statement on eligibility for stop over flights.

ACTION REQUESTED

1. That the NRC approve the minor amendment to the flight rationalisation policy to remove specific named Branches entitlements stop over flights to include the general statement on eligibility for stop over flights.
2. That the NRC Bylaws Version 2.1 supersedes NRC Bylaws Version 2.0. Following a vote at the July NRC Remote Meeting.

COMMENT

That a full summary of changes between NRC Bylaws version 2.0 and NRC Bylaws version 2.1 can be viewed on page 50 of the NRC Bylaws.

FINANCIAL IMPLICATIONS

No additional financial implication beyond what has previously been agreed to by the National Rover Council.

ATTACHMENTS

1. V. 2.1 NRC Bylaws Tabled 13 May 2019 (Draft)



**Rover
Scouts**

**SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL**

NRC **[Conference/ Remote Meeting]**

7 08 19

Item Title		ACT Branch Rover Council Report
X	Information	
	Discussion	
	Decision	
Document Author		ACT BRC Delegate – Max Kelly

KEY POINTS

Training -

ACT had 11 members attend and complete the advanced training course at the end of June, which is an amazing number for us. We have a basic scheduled for the end of August.

Program –

Expecting a large attendance for ACT at the upcoming moots, participating in a blood donation challenge against NSW rovers via red cross!

Celebrated world scout day at the Canberra Rotary peace bell.

St Georges Challenge:

Is keeping our crews very busy still, it has been constantly contended over the usually quiet winter period

Governance –

We have revised our contingent leader guidelines.

We have started the process in a BRC strategic plan, with the goal of focusing the efforts and resources of the BRC towards specific objectives in ACT Rovers. We aim for this plan to run until 2023

Marketing –

Pushing CBR moot expeditions, and upcoming nearby moots and events.

Learning(s) –

Appreciating your team is a big one, please and thank you go a long way.

3 ACT Rovers receiving the special service award.

1 ACT Rover receiving the rover service award

And 3 other leaders and adults receiving service awards for their work around ACT

Just because there is interest in an event doesn't mean people will sign up for it.

The always constant, issues with our branch office.

General –

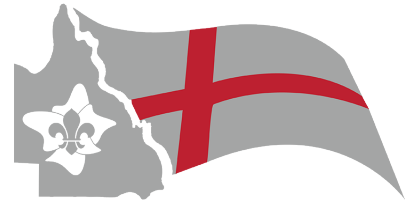
Upcoming Events:

Fundraising for CBR moot contingent is going well!

Numbers remain steady, continuing our work on improving Rover/ Venturer relationships through joint nights, and promoting heavily to the older venturers for CBR moot



SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL
 NRC Remote Meeting August
 07/08/2019



Item Title		QLD Branch Rover Council Report
X	Information	
	Discussion	
	Decision	
Document Author		QLD NRC Delegate – Georgia Sands

KEY POINTS

Training

Rover Basic Training

- July in Townsville; 11 attendees
- August in Toowoomba; 12 registered
- October in Brisbane; applications open

Rover Advanced Training

- June in Brisbane; 7 attendees
- October in Brisbane; applications open

Event Management Course

- 6 Rovers completed modules and working on units of competency.

Program

- Queensland Branch has begun phase 3 of the New Youth Program rollout
- Majority of crews have begun benchmarking with focus on outdoor adventure skills
- Multiple successful events; Crew Feud, Test N Track Moot, Rock the River and St George's Ball
- Queensland contingent to CBR Moot have actively promoting at various platforms.

Governance

- New NRC Delegate appointed
- New Rover and Olave Liaison Officer appointed
- Marketing Officer has stepped down
- Chair Elect nominations have opened and closed
- Environmental Liaison Officer nominations have opened and closed
- Finance Subcommittee applications open
- Rover Forman nominations open
- Marketing Officer nominations open
- 8 Rover Service Awards presented

Marketing

AGENDA ITEM – BRC Reports

- As the marketing officer has stepped down marketing has been supported by the QBRE until the role has been filled.
- Great marketing from Queensland CMT for CBR Moot.
- #SCOUTSMAKEITHAPPEN promotion
- World Scout Scarf Day promotion

Learnings

“When it is obvious that goals can’t be reached, don’t adjust the goals, but adjust the action steps.”- Confucius

General

Certificate IV in Coordination of Volunteer Programs Information for Candidates



The CHC44015 Certificate IV in Coordination of Volunteer Programs reflects the role of people who are responsible for the coordination of volunteers within a program or organisation. Volunteer coordinators provide ongoing management and support to volunteers and are the main point of contact for volunteers. At this level, they will generally be autonomous and are required to supervise and lead volunteers in projects or teams.

Student Handbook

Scouts Australia Institute of Training (SAIT) is the Enterprise Registered Training Organisation (RTO 5443) of Scouts Australia. Policies and practices of the Enterprise RTO can be located in the Student Handbook.



Typical learning pathways

The learning pathways in Scouts Australia that provide learning and experiences that align closely and will provide most of your evidence towards meeting the requirements of the Certificate IV in Coordination of Volunteer Programs.

- Complete Wood Badge Advanced level training page 2
- Complete Wood Badge Basic level training, plus performing to a higher standard for longer or more intensely, than would be reasonably expected. page 3

Assessment

Be Prepared...
for new adventure!

Members of Scouts Australia do not incur additional costs to complete a qualification. Anyone who has sufficient evidence can apply for a Recognition of Prior Learning (RPL) assessment.

After enrolling you will;

1. Need to provide copies of the evidence that you are using for your RPL assessment.
2. After evidence is provided an Assessor will be assigned who will assess your evidence and work with you to address any gaps against the requirements of the qualification.

Upon successfully completing your assessment, you will receive a CHC44015 Certificate IV in Coordination of Volunteer Programs, with a transcript listing the units of competency you have completed.

Certificate IV in Coordination of Volunteer Programs (CHC44015) (Wood Badge advanced level training)

After completing your Wood Badge Advanced level training the worksheets, project and Scouting experiences that you used to complete your advanced training can be used as evidence towards the Certificate IV in Coordination of Volunteer Programs. To do this the assessor will need to be able to view your evidence either physically or preferably a scanned copy.

The units of competency aligned to experiences and learning through Scouting are:

CHCCOM002	Use communication to build relationships
CHCDIV003	Manage and promote diversity
CHCLEG001	Work legally and ethically
CHCVOL003	Recruit, induct and support volunteers
CHCVOL004	Manage volunteer workforce development
HLTWHS003	Maintain work health and safety
BSBLDR403	Lead team effectiveness
BSBRSK401	Identify risk and apply risk management processes
BSBLDR402	Lead effective workplace relationships
BSBWOR404	Develop work priorities
TAEDEL404	Mentor in the workplace



Additional evidence which may be requested

- Ensure that you have completed attachments from the e-Learning.



If you need to, after completing an e-Learning module you can return to the e-Learning and the download button will download all of the attachments for that e-Learning module.

- Providing a copy of your Resume or Curriculum Vitae is usually very beneficial
- Letter of recommendation or reference
- Copies of existing qualifications

Certificate IV in Coordination of Volunteer Programs (CHC44015)

(Wood Badge basic level training plus consistent higher performance)

Many adult members of Scouts Australia have evidence against more than one Scouting learning pathway that is aligned to the Certificate IV in Coordination of Volunteer Programs. Having completed Wood Badge Basic level training many adults use their life experiences to perform at a higher standard for longer or more intensely, than would be reasonably expected.

Examples of higher performance that we have already considered include leaders who have:

- Completed Wood Badge basic level training in three or more sections and been a leader in each of those sections.
- Consistently conducted large Region or Branch events.
- Been members of international contingent management teams.

The units of competency aligned to experiences and learning through Scouting are aligned to the seven (7) core units of competency:

CHCCOM002	Use communication to build relationships
CHCDIV003	Manage and promote diversity
CHCLEG001	Work legally and ethically
CHCVOL003	Recruit, induct and support volunteers
CHCVOL004	Manage volunteer workforce development
HLTWHS003	Maintain work health and safety
BSBLDR403	Lead team effectiveness



- The qualification requires eleven (11) units of competency. The seven (7) units of competency listed above, plus
 - Each participant must complete an additional four (4) units of competency.
- A broad range of elective units of competency are available.
- The table on the following page identifies by Scouting roles, some of the potential units of competency available to complete a Certificate IV in Coordination of Volunteer Programs.
- Discuss what you would like to achieve and what evidence you have with your Branch Commissioner for Vocational Education and Training (VET) or your Assessor.

Identified electives for: Section Leaders	BSBRSK401	Identify risk and apply risk management processes
	BSBLED401	Develop teams and individuals
	TAED404A	Mentor in the workplace
	ICTWEB201	Use social media tools for collaboration and engagement
Identified electives for: Group Leaders	CHCVOL002	Lead volunteer teams
	TAED301A	Provide work skill instruction
	HLTWHS004	Manage work health and safety
	AHCCCF414A	Coordinate fundraising activities
Identified electives for: Leader of Adults	BSBADM405	Organise meetings
	TAED404A	Mentor in the workplace
	CHCPOL001	Contribute to the review and development of policies
	CHCPRP004	Promote and represent the service
Identified electives for: Branch Commissioners	BSBFIM501	Manage budgets and financial plans
	BSBRSK501	Manage risk
	BSBMGT502	Manage people performance
	BSBMGT517	Manage an operational plan
Identified electives for: Committee Members	BSBG0401	Implement board member responsibilities
	BSBATSIW51	Secure funding
	BSBFIM501	Manage budgets and financial plans
	BSBMGT403	Implement continuous improvement

Additional evidence which may be requested

- Ensure that you have completed attachments from the e-Learning.



If you need to, after completing an e-Learning module you can return to the e-Learning and the download button will download all of the attachments for that e-Learning module.

- Providing a copy of your Resume or Curriculum Vitae is usually very beneficial
- Letter of recommendation or reference
- Copies of existing qualifications

Where to from here?

Be Prepared... for new adventure!

By continuing to apply your learning and participating in what Scouting has to offer you are able to work towards other Qualifications:

- Participation in Gang Show or Showtime will provide you with evidence towards the
 - CUA20215 Certificate II in Creative Industries
- Participation and training in Outdoor Adventurous activities and training will provide you with evidence towards:
 - SIS20213 Certificate II in Outdoor Recreation
 - SIS30413 Certificate III in Outdoor Recreation
 - SIS40315 Certificate IV in Outdoor Recreation
 - SIS50310 Diploma of Outdoor Recreation
- Wood Badge Advanced level training will provide you with evidence towards:
 - BSB42015 Certificate IV in Leadership and Management
- Significant ongoing involvement in leadership roles and coordination of events may provide you with evidence towards:
 - BSB51915 Diploma of Leadership and Management

The following webpage provides information for members to find out more about the Qualifications that are available, at no additional cost, from the Scouts Australia Institute of Training.

- <http://training.scouts.com.au/Qualifications>



In early 2018, SAIT had included to its scope, **CHC44015 Certificate IV in Coordination of Volunteer Programs**. The qualification requires being assessed as competent against seven Core units of competency (UoC) plus four Elective UoC of your own choice and may include UoC already held.

Should Rovers wish to seek RPL for this qualification, then David Cossart (Deputy Principal SAIT) will undertake a workshop for eligible Rovers attending NRC in February 2019. Prior to this, **the Candidate must be enrolled with SAIT** and an "Information for Candidates" flyer is attached.

In addition to participation in the one hour workshop, the evidence that is required for the seven core UoC includes:

1. If they have completed **Advanced training**:

- Copy of their Wood Badge;
- Copy of their Certificate of Adult Appointment (CoAA), if held;
- Position Description or equivalent;
- Branch Profile (Extranet, MyScout, etc. print out);
- 3rd party report from their Scouting Manager;
- Completed the World Scouting & Cultural Diversity e-Learning module; and
- Additional evidence may be required.

2. If they have only completed **Basic training**:

- Copy of their Certificate of Adult Leadership;
- Copy of their Certificate of Adult Appointment (CoAA), if held;
- Position Description or equivalent;
- Branch Profile;
- 3rd party report from their Scouting Manager;
- Additional evidence against each of the seven Core UoC, demonstrating how they:
 - a. **Use communications to build relationships** (e.g. a piece of correspondence resulting from a significant team building activity at a Group, Region or Branch level etc);
 - b. **Manage and promote diversity** (e.g. an example of how you have managed and promoted diversity and completed ~~and~~completed the World Scouting & Cultural Diversity e-Learning module);
 - c. **Work legally and ethically** (e.g. an example of how you have managed a legal or ethical issue);

- d. **Recruit, induct and support volunteers** (e.g. an example of how you have followed your Branch policy in the recruitment of a volunteer Member);
 - e. **Manage volunteer workforce development** (e.g. a copy of an Adult Review and Development Plan, or equivalent, that you have prepared with one of your volunteer Members);
 - f. **Maintain work health and safety** (e.g. an example of how you have managed a WHS issue); and
 - g. **Lead team effectiveness** (e.g. an example of how you have effectively led your Team).
- Additional evidence may be required.

3. For the **4 Elective UOC**, the Packaging Rules for the qualification allow you to select 4 UOC from any endorsed Training Package that are relevant to your position. For example, you could select 4 UOC from your Outdoor Recreation qualifications and these can be Credit Transferred. Please speak to your BC VET or equivalent in your Branch.

Following the workshop, participants should gather their evidence for the seven core UoC and send it to me electronically and I will undertake the assessment. When the seven core and four elective UoC have been finalised, successful candidates will be presented with the CHC44015 Certificate IV in Coordination of Volunteer Programs through their Branch.



**SCOUTS AUSTRALIA
NATIONAL ROVER COUNCIL**

NRC Remote Meeting
07 August 2019

Item Title		WSM2029 Feasibility Study August Report
X	Information	
	Discussion	
	Decision	
Document Author		Augus Boxall
Strategic Alignment		Program

KEY POINTS

ACTION REQUESTED

COMMENT

Attached forms part of our ongoing investigation into the feasibility of Scouts Australia Hosting a World Scout Moot. The attached document is not for broad circulation.

Please direct any specific comments to me offline.

FINANCIAL IMPLICATIONS

ATTACHMENTS

WSM2029 Feasibility Study A 0-01.docx

World Scout Moot Feasibility Brief

1. Definitions	2
1.6 Stakeholders and Interested Parties	2
2. Outline Business Case	2
2.5 Costs	2
3. Project Product Description	3
3.1 Title	3
3.3 Composition	4
5. Project Management Team Structure	5
6. Role Descriptions	5
7. References	5
Appendix A: Feasibility Research	6
Cost	6
WSM2017 Participant Composition	6

1. Definitions

1.6 Stakeholders and Interested Parties

Australia

National Rover Council
Australian Rover Scouts
National Operations Committee
National Executive Committee
National Youth Program Commissioner
International Commissioner

International

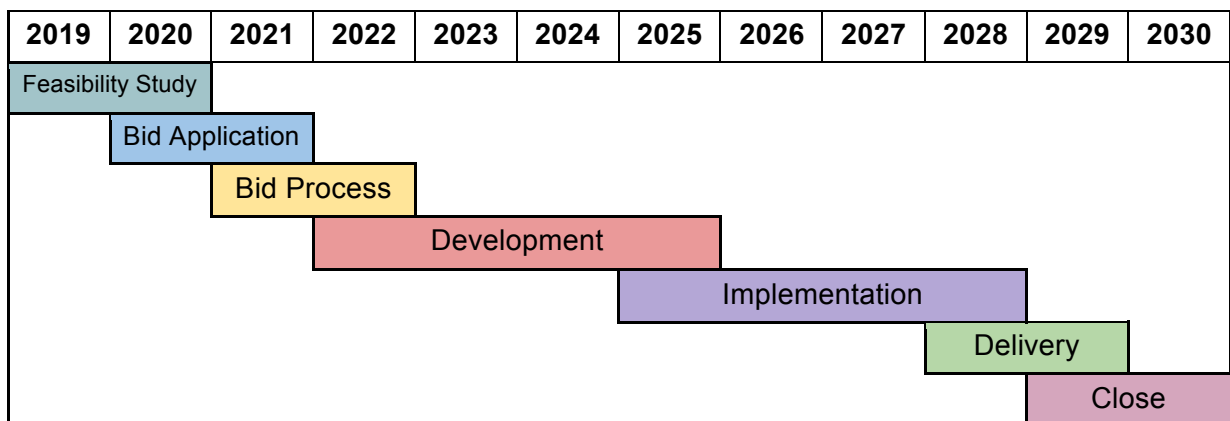
All NSOs
WOSM
APR

External

Tourism Australia
State/Territory Government of Event
Local Council of Event

2. Outline Business Case

2.4 Timescale



*Note, phases don't overlap. Table is only to the resolution of 1yr, and phases will begin or end in the given year.

Application Close: 6 months prior for Visas

2.5 Costs

(Unless otherwise stated, costs are in AUD)

Income

	Participant Cost (\$USD)	Even Split Between Participants		WSM2017 Attendance Percentage Split	
		Participant No.	Total Cost (\$USD)	Participant No.	Total Cost (\$USD)
Category D	1260	875	1 102 500	2,345	2 954 700
Category C	945	875	826 875	525	496 125
Category B	630	875	551 250	525	330 750
Category A	315	875	275 625	105	33 075
Total (USD)			2 756 250		3 814 650
Total (AUD)			3 922 695		5 429 010

Expenses

Feasibility Study:	-\$	6 000	
WSM2029 Bid:	-\$	100 000	
WSM2029 Event (Even Split):	-\$3 530 425	(90% of income)	
WSM2029 Event (WSM2017):	-\$4 886 109	(90% of income)	

Notes

This assumes a 5% Contingency and 5% return.

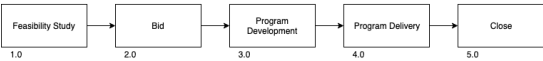
3. Project Product Description

3.1 Title

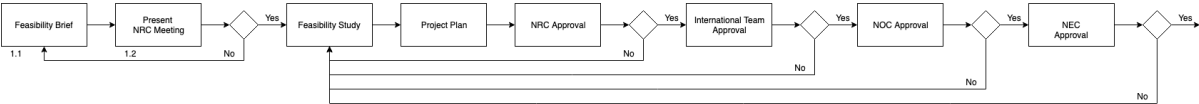
World Scout Moot 2029

3.3 Composition

WSM2029



1.0 Feasibility Study



2.0 Bid



3.0 Program Development



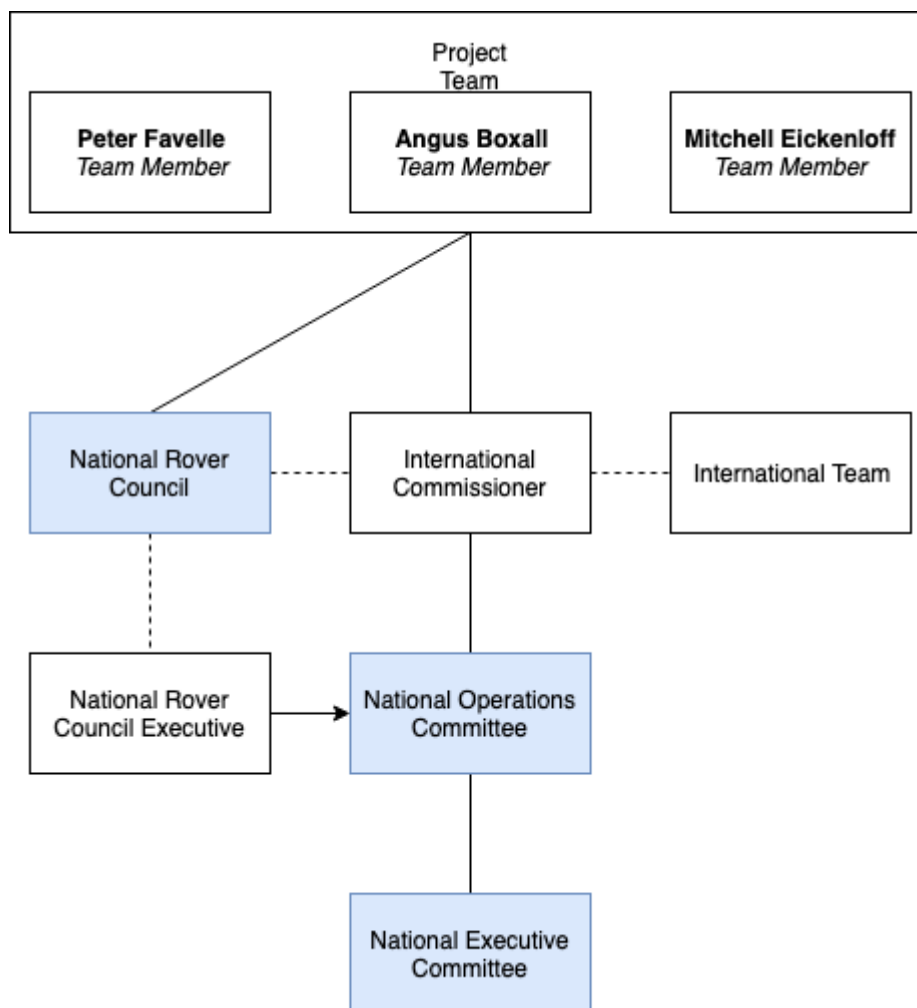
4.0 Program Delivery



5.0 Close



5. Project Management Team Structure



6. Role Descriptions

Name	Role	Position
Angus Boxall Peter Favelle Mitchell Eickenloff	Project Team	
	User Group	National Rover Council
Aaron Wardle	Executive	International Commissioner
	Organisation	National Operations Committee
	Organisation	National Executive Committee

7. References

[1] 2010/11 World Jamboree Feasibility Report - July 2004

Appendix A: Feasibility Research

Cost

Cost of previous relevant Australian and international events:

Event	Year	Location	Attendees	Participant Cost ¹	Present Value Cost (2020) ²	%p.a
World Moot	2021	Ireland	TBA	\$1576 (€980)	\$1576	3.25
APR Moot	2020	ACT, Australia	TBA	\$900	\$900	0.19
Australian Jamboree	2019	SA, Australia	???	\$1150	\$1,164	1.96
Australian Venture	2018	QLD, Australia	838	\$1,125	\$1,168	2.66
World Moot	2017	Iceland	4627	\$1,316 (\$1,000USD)	\$1,386	
Australian Moot	2017	VIC, Australia	364	\$895	\$943	
Australian Jamboree	2016	NSW, Australia	8342	\$1,085	\$1,162	
Australian Venture	2015	SA, Australia	???	\$1040	\$1,112	

WSM2017 Participant Composition³

Category D	Category C	Category B	Category A
UK – 639 Australia – 460 Switzerland – 330 Austria – 234 Italy – 203 Canada – 170 Germany – 158 Portugal - 127	Mexico – 177	Brazil – 326	

¹ At Time of event, Category A

² <https://www.inflationtool.com/australian-dollar/>

³ <https://web.archive.org/web/20190428151443/http://worldscoutmoot.is/wp-content/uploads/2017/05/wsm2017-bulletin6.pdf>

2,321	177	326	
Belgium Denmark Finland France Germany Greece Hong Kong Iceland Ireland Japan Liechtenstein Luxembourg Monaco Netherlands New Zealand Norway Portugal Singapore Slovenia South Korea Spain Sweden Switzerland USA	Argentina Chile Costa Rica Czech Republic Hungary Latvia Lebanon Libya Lithuania Malaysia Mauritius Oman Panama Poland Slovakia Trinidad and Tobago Tunisia Uruguay	Algeria Bolivia Bosnia and Herzegovina Colombia Ecuador Honduras Macedonia Namibia Paraguay Peru Romania South Africa	Kenya Liberia Nicaragua Pakistan
Macao Taiwan			
768	532	384	118
3,089	709	710	118

1803 remaining participants divided by 61 countries

Percentages:

Category D - 67%

Category C - 15%

Category B - 15%

Category A - 3%



SCOUTS AUSTRALIA

NATIONAL ROVER COUNCIL

NRC [Conference] [Remote Meeting]

[DD Month YYYY]

Item Title		Defining Out of Session Voting
	Information	
	Discussion	
x	Decision	
Document Author		NSW BRC
Strategic Alignment		Governance

KEY POINTS

- It has been recognised that there is an inconsistent approach as to how the National Rover Council handles out of session votes

ACTION REQUESTED

That the National Rover Council agree to the following:

1. *Implement the attached policy and process for handling out of session voting*
2. *Amend the National Rover Council By-Laws to include the addition of handling out of session items as outlined in the Attachments under "Proposed By-Law Amendments".*
3. *The NRC Executive act in line with the Proposed By-Law Amendments until such time that they are included in the National Rover Council Bylaws.*

COMMENT

Out of Session Voting is an important process within the NRC, allowing the council to efficiently and effectively govern the Rover Scout section within Australia. However it has been identified that a formal process for conducting out of session voting does not exist. Currently these votes are conducted in an ad hoc fashion whereby the process is defined each time by the NRC Executive.

With the increased prevalence of Out of Session voting, there is a clear need for a formalised and documented process.

FINANCIAL IMPLICATIONS

nil.

ATTACHMENTS

Proposed By-Law Amendments:

1. Item 3.5 will be renumbered to Item 3.7
2. Item 3.4(2) will be renumbered to Item 3.6
3. The following will be added as Item 3.5

3.5 The NRC Chair may request action on an 'Out of Session' submission, when an urgent decision is required and notice is given more than 3 weeks before a scheduled remote meeting and 6 weeks before a scheduled AGM.

- A) Submissions will be considered as remote meetings with regards to Item 3.4(1), without the requirement to meet Items 3.4(1) A), B), and C).
- B) Notice of an Out of Session submission will be given to the primary email address held on record by the NRC Secretary at the time.
- C) Responses shall be accepted by the Returning Officer nominated in the notice by email from the primary email address of voting council members for a period of 2 weeks from notice.

4. Item 4.1 will be amended to include Item 4.1 A)

4.1 A) For Out of Session votes, a simple majority will be counted as 50% of all eligible voting members.

5. Item 4.2 will be amended to include Item 4.2 A)

4.2 A) For Out of Session votes, this will be assessed at the conclusion of the voting period.