

Duty Statement for NRC Vice Chairperson

ELIGIBILITY

1. The position of NRC Vice Chairperson shall only be open to current invested Rover Scouts.
2. Nominees must be eligible to remain a current invested Rover Scout for the duration of the term of office.
3. Nominees must have obtained a Certificate of Proficiency as either a Youth Program Leader or Program Support Leader.
4. Nominees must be able to attend other National meetings as the representative of the Rover Scout Section.
5. Nominees must be able to attend the next NRC Conference.

DUTIES AND RESPONSIBILITIES

1. The Vice Chairperson is responsible for working with the NRC Project Officers to ensure they are able to perform their roles successfully.
2. The Vice Chairperson must assist the NRC Chairperson in the carrying out of their duties.
3. The Vice Chairperson is responsible for fulfilling the role of NRC Chairperson in the absence of the NRC Chairperson.
4. The Vice Chairperson can act as a proxy for the NRC Chairperson as requested or appointed by the NRC.
5. The Vice Chairperson will attend and make a written report on relevant NRC activities and projects at meetings of the National Adults in Scouting Committee.
6. Carry out the recommendations and policy of the NRC.
7. Organise and establish projects and/or working groups in consultation with BRCs and the NRC Executive on projects to support Rover Scouts in Australia.
8. Periodically update the Rover Scouts Australia website.
9. Carry out duties as requested by the NRC Chairperson, or by the NRC Executive.
10. Coordinate the National Moot Buddies Scheme.
11. Attend both NRC meetings and NRC Executive meetings.

12. Coordinate and maintain Rover Scouts public relations and marketing.
13. The Vice Chairperson will produce an Annual Report for the NRC Conference detailing the work done which is relevant to these duties.
14. Coordinate the facilitation of the NRC Rover Program Meetings with the Program Officers from each Scouting Branch.